

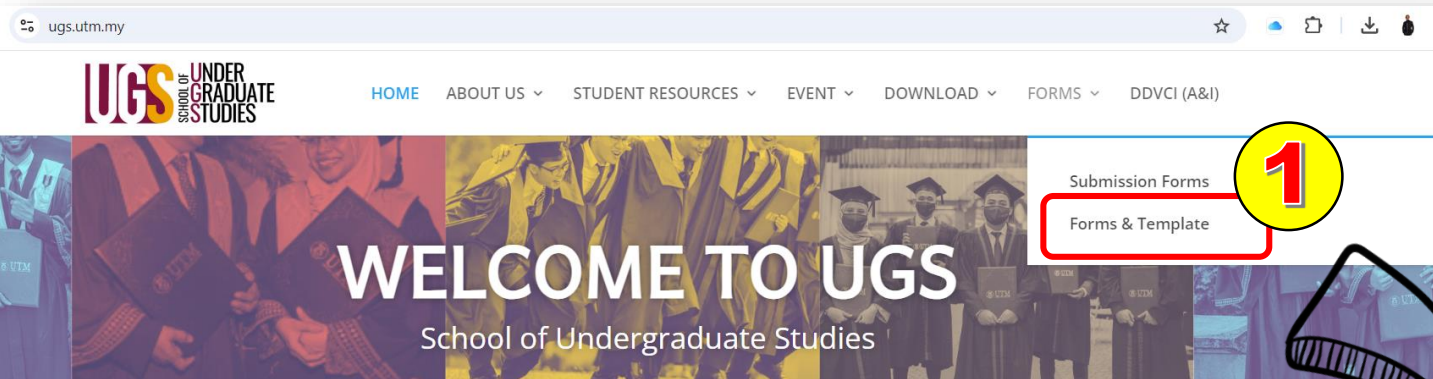
PENYEDIAAN KERTAS KERJA & LAPORAN PROGRAM

(Programme Proposal & Report Preparation)

AHMAD NAJAHALHAYYI BIN ZULKIFLI
PENOLONG PENDAFTAR KANAN
Seksyen Pengalaman Pembelajaran
School of Undergraduate Studies (UGS)
Universiti Teknologi Malaysia (UTM)

PENYEDIAAN KERTAS KERJA

<https://ugs.utm.my/borang-templat-pelajar/>



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Forms & Template

Access resources of forms, templates of paperwork and report.



Student

Student who want to make appeal of academic matters, participating in Industrial Training, attachment programme

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Staff

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External Stakeholders (Company, Industry, Vendor)

Company or industry who want to sponsor academic excellent award for UTM student or make an agreement such as MoU, MoA.

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Paperwork/ Template

1.	Format Kertas Kerja Experiential Learning (Ko-Q)
2.	Format Laporan Program Experiential Learning (Ko-Q)
3.	Format Kertas Kerja SULAM
4.	Format Laporan Program SULAM
5.	Format Laporan Kewangan

3

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FORMAT KERTAS KERJA

KERTAS KERJA/ UGS/ **KOD KURSUS/ 2024**

Kelulusan	√
Makluman	

KERTAS KERJA UNTUK KELULUSAN
SEKOLAH PENGAJIAN PRASISWAZAH
JABATAN TIMBALAN NAIB CANSOLOR (AKADEMIK & ANTARABANGSA)

PENGANJURAN PROGRAM**NAMA PROGRAM...**

ANJURAN:
.... **KOD KURSUS (NAMA KURSUS)** ...

TARIKH & TEMPAT:
...**PELAKSANAAN...**

	Disediakan oleh	Disemak oleh	Disokong oleh	Diperakukan oleh
Tandatangan				
Nama	???	???	???	Prof. Ts. Dr. Intan Zaurah binti Mat Darus
Jawatan	Pengarah Program	Pensyarah Kursus	Pensyarah Kursus	Pengerusi
Tarikh	???	???	???	???

Pautan:

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PENGHANTARAN KERTAS KERJA

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Submission Form

Experiential
Learning
Program
(Ko-Q)

2



Borang Penghantaran
Kertas Kerja



Penghantaran Laporan
Program



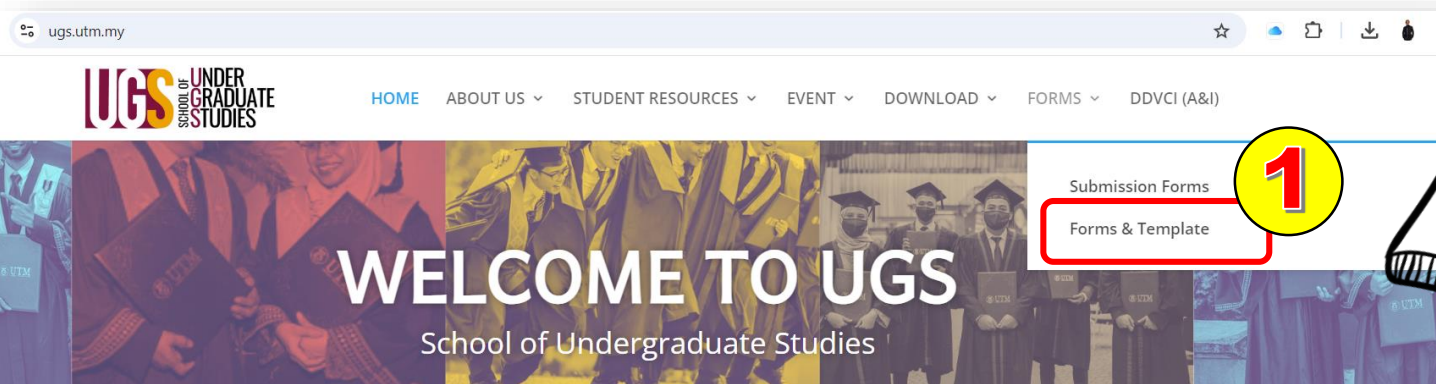
Permohonan Pindaan
Pelaksanaan Program

1

Submission Forms

Forms & Template

PENYEDIAAN LAPORAN PROGRAM



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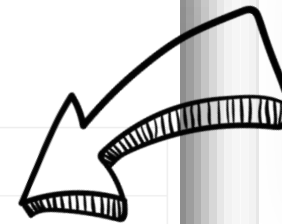
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2.	Format Laporan Program Experiential Learning (Ko-Q)
3.	Format Kertas Kerja SULAM
4.	Format Laporan Program SULAM
5.	Format Laporan Kewangan



FORMAT LAPORAN PROGRAM



LAPORAN PROGRAM PENGALAMAN PEMBELAJARAN

NAMA PROGRAM :
...(NAMA PROGRAM)...

ANJURAN :
KOD KURSUS (NAMA KURSUS)

TARIKH :
...TARIKH PROGRAM...

SEMESTER & SESI :
...SEMESTER ..., SESI ...

	Disediakan Oleh	Disemak Oleh	Disahkan Oleh
Tandatangan			
Nama	???	???	???
Jawatan	Setiausaha Program	Pensyarah Kursus	Penyelaras Kursus
Tarikh	???	???	???

KANDUNGAN

BAB	TOPIK	MUKA SURAT
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Pautan:
<https://ugs.utm.my/borang-templat-pelajar/>

PENGHANTARAN LAPORAN PROGRAM

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Kertas Kerja


Penghantaran Laporan
Program


Permohonan Pindaan
Pelaksanaan Program

Experiential Learning Program (Ko-Q)

*Terima
Kasih*

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